



**SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH
ENVIRONMENTAL HEALTH BRANCH**

49 South Van Ness, Suite 600, San Francisco,
CA 94103

sfdph.org/dph/EH/HazWaste/hazWasteSiteMitigation.asp

Phone: (415) 252-3800 Fax: (415) 252-3875

Email: DPH-SiteMitGeneral@sfdph.org

SAN FRANCISCO ARTICLE 22A (MAHER ORDINANCE) CHECKLIST

- Submit completed application, any supporting document(s), and current fee to San Francisco Department of Public Health (SFDPH) Environmental Health Branch Site Assessment and Mitigation Program (EHB-SAM) in the following manner to enroll in the Maher Program:
 - **Email** application and any supporting document(s) to: DPH-SiteMitGeneral@sfdph.org. If supporting document(s) is/are too large, please provide file sharing link on the email with the application. Alternatively, EHB-SAM will send you a secure file sharing link if requested in your email.
 - **Mail or Deliver** a check for the current fee to: San Francisco Department of Public Health
Environmental Health Branch
Site Assessment and Mitigation Program
49 South Van Ness Ave, Ste 600
San Francisco, CA 94103

For the current application fee, please refer to the [Fee Schedule](#) link on our website (www.sfdph.org/dph/eh) under Hazardous Waste Soil Testing. Indicate Project Name and Address on the check.

- Submit a Phase 2 Work Plan for the intended scope of work and for the suspected contamination at your site.
- Receive Phase 2 Work Plan approval and perform work as described.
- Submit a Subsurface Investigation Report (Phase 2 Report) prepared by your Environmental Consultant.
- Prepare and submit a Site Mitigation Plan (SMP) including description and design for any required mitigating measures.
- Implement the Site Mitigation Plan, including installation/construction of any mitigating measures.
- Review draft Land-Use Covenant (LUC), if provided by EHB-SAM.
- Submit any limited comments on LUC to EHB-SAM for review and approval.
- Prepare, certify, and submit the Final Project Report.
- Finalize and Record LUC.
- Receive No Further Action letter from EHB-SAM.