



LEAD SF

Operational Workgroup Action Minutes

Date: Friday, September 22, 2017 Time: 9:30 – 11:00 am			
Attendees: (in alphabetical order by last name)	Angelica Almeida, Ph.D. (DPH) – Operational Workgroup Lead		
	Deputy Chief Mikail Ali (SFPD), Lauren Bell, MPA (APD), Jessica Burleigh (HTA), Chandreve Clay (HTA), Janet Ector (Glide), Ofc. Juliana Henry Garcia (SFPD), Kenneth Kim, Psy.D. (Glide), Lt. Gil Lopez (BART), Sgt. Chris Morris (SFPD), Ofc. K. Mullins (SFPD), Theshia Naidoo (SF Sentencing Commission), Kyriell Noon (Glide), Ofc. Steven Ogbonna (SFPD), Robin Ortiz, Ph.D. (Felton), Ofc. David Perez (SFPD), Julianne Perez (Harder+Company), Ofc. C. Roche (SFPD), Armando Sandoval, MFT (BART), Ofc. Yasar Shah (SFPD), Simin Shamji (SF Public Defender’s Office), Tiffany Sutton (LEAD ADA, SFDA), Laura Thomas, MPP, MPP (Drug Policy Alliance), Danielle Toussaint, Ph.D. (HTA), Jared Walker (Felton), Ofc. Joshua Wang (SFPD), Lt. Raymond Winters (SFSD)		
Action Item	Responsible	Timeline	Update
Seattle Site Visit: 1. Trip is confirmed. Laura will complete booking today. <ol style="list-style-type: none"> Case management teams will go up on Monday October 2nd All other participants will go up Tuesday October 3rd through Thursday, October 5th. Angelica may not be able to attend Seattle visit. 	1. Laura		Site visit dates confirmed. October 2nd-5th (Case managers), October 3rd-5th (All participants). Booking complete.
Hiring Updates: 1. DPH: Project Manager and Clinician in hiring process and will be attending Seattle site visit. 2. Public Defender’s Office: LEAD Attorney is Cindy Alias and will also be attending the Seattle site visit.			New LEAD SF hires on-boarding Launch still on track for October start
Harm-Reduction Training: 1. All attendees listed completed the harm-reduction training facilitated by Seattle Technical Assistance 2. Action: Follow up training for key stakeholders who were unable to attend	2. Angelica/Key stakeholders who have not completed training	2. TBD	Pending additional training for key stakeholders who have not completed the harm-reduction training.
NEXT OPERATIONAL WORKGROUP MEETING: October 6th, 9:00-11:00 am			